



DIAMOND BLACKFAN ANEMIA  
FOUNDATION, INC.

## Guidelines for Grant Proposals

Diamond Blackfan Anemia Foundation, Inc. assists investigators in developing a clearer understanding of all aspects of Diamond Blackfan Anemia (DBA) pathophysiology. We are determined to find the best therapy and, ultimately, a cure for this disorder.

Grant proposals are accepted throughout the year. Grant awards are made through a careful and detailed selection process. Each proposal is reviewed by two or more experts in the field who review the proposal for scientific merit and relevance to the DBA field. A summary of these reviews together with the reviews themselves are compiled by the research director and submitted to the Board of Directors for a funding decision. The Board of Directors meets approximately four times a year, at which time pending grant applications are carefully considered as the Board makes funding decisions.

The grant application should include the following:

1. Summary of proposed investigation (Please use the form enclosed).
2. A detailed description of your hypothesis(es), proposed methodologies, anticipated results, and pitfalls and potential alternative strategies.
3. Indirect costs shall NOT be awarded unless specifically justified as to how they would be used to support the project.
4. Relevant biographical information for the principal investigator and co-principal investigator, if relevant.
5. A statement detailing other grant support.
6. A statement of facilities available, including letters of support from key collaborators.
7. A starting date for the project.
8. An explanation of how the project could be sustained, if appropriate, after the period for which support has been requested.
9. Renewal applications should also include a description of other possible federal or national sources of support which have been solicited, including a statement of funds that have been received or pledged to the project.

**Please submit two (2) hard copies and an electronic version. Hard copies of the proposal should be forwarded to Diamond Blackfan Anemia Foundation, P.O. Box 1092, West Seneca, New York 14224. The electronic version of the proposal should be emailed to Steven R. Ellis, PhD, Research Director of DBAF, [srellis@louisville.edu](mailto:srellis@louisville.edu).**

## **General Conditions For The Awarding Of Research Grants**

1. Funds to support research projects were solicited from donors specifically for research and related support. The individual donors have been acknowledged by the Foundation. Because of the donors' expectations, all funds should go directly to work outlined within successful proposals.
2. Upon completion of the proposed studies, a brief summary of the results of the investigation should be submitted to the Foundation. While these reports need not be lengthy, they are essential to:
  - a. Satisfy donor's expectations.
  - b. Allow evaluation of the program's success by scientific advisors.
  - c. Assist in future fundraising efforts by the Foundation.
3. Consistent with the practices of other private research organizations, the Foundation may, from time to time, organize workshops, briefings, or scientific interchanges. We trust that investigators will be available to attend such meetings within reasonable limits of time and travel.
4. Any publications distributed as a result of funded research should give proper reference to Diamond Blackfan Anemia Foundation, Inc. and other groups who may on occasion partner with the DBAF in supporting meritorious proposals. Copies of such publications should be mailed to: Diamond Blackfan Anemia Foundation, P.O. Box 1092, West Seneca, New York 14224.
5. The DBA Foundation should be notified of any patent applications being considered as a direct result of research supported through this funding mechanism. Specifically, this notification should outline agreements that set forth terms of patent ownership.
6. The Board expects that all who are supported by the Foundation will cooperate with other scientists studying DBA to the maximum feasible extent. We hope for the success of each project and believe that research conducted in the public domain will best foster success. Therefore, the DBA Foundation expects that investigators supported by these awards should be willing to share information, cell lines, and other relevant materials with other members of the DBA community upon publication of research results.



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## Summary of Proposed Investigation

Applicant:

Principal Investigator:

Project Title:

Summary of Proposed Investigation: (Use an attachment if needed)

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Office Use Only

Scores: Reviewer 1: \_\_\_\_\_ Reviewer 2: \_\_\_\_\_

Funded/Not Funded      Amount: \_\_\_\_\_ Date: \_\_\_\_\_

**Detailed Budget for First 12-Month Budget Period**  
(Direct Costs Only)

Budget Period Dates:

From:	Through:
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Personnel *(Applicant Organization Only)*

Dollar Amount Requested

Name	Role in Project	1 Type Appt.	2 % of Appt.	3 Effort On Proj.	Salary	Fringe Benefits	Totals
	Principal Investigator						

**1. Subtotals:**

<b>2. Consultant Costs</b>		
<b>3. Equipment (Itemize)</b>		
<b>4. Supplies (Itemize or category)</b>		
<b>5. Travel:</b> a. Domestic b. Foreign		
<b>6. Other Expenses (itemized by category)</b>		
<b>7. Total Direct Costs for First 12-Month Budget Period</b>		
<b>8. Total Indirect Costs (see guidelines, point 3)</b>		
<b>Total Costs</b>		